

Biological Species ID Sample Form



*Required Fields

Name*:

Company*:

Phone*:

Report Email*:

Invoice Email*:

☐ Same as report email

Invoice Address*:

PO/Reference:

New Customer/
Pay by Card:☐If you are a new customer **OR**
wish to pay by card please tick
this box.

Note: Please include a PO for this work, analysis will **NOT** be started until a valid PO has been received. **When samples are sent in batches, each individual PO will have its own report and invoice.** The report can be sent to multiple emails if required.

Turnaround Time*:☐

Standard

(10 Working Days)

☐

Fast Track

(5 Working Days)

See our website for current prices. Note: If no box is ticked, we will assume a standard service required.

Service

Sample ID*:

Please include a reserve sample in case there is insufficient DNA extracted from one sample.

Site Name:

O/S Reference:

Address:

Sampling Date:

Suspected/target species:

1.

2.

3.

Note: If you have an idea of any species the sample may belong to, please write them here.

Sample type (if known)**Animal**☐

Fecal

☐

Blood

☐

Urine

☐

Hair

☐

Carcass (skin, flesh, bone, nail)

Plant☐

Leaf

☐

Root

☐

Stem

☐

Unknown or other.....

Relevant notes*Additional notes space on reverse of document.*

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Additional information:

Instructions for sample collection

Faecal, Carcass, or Plant Samples

1. Using the tube and a spatula (if necessary), scoop and place the sample into the container.
2. Close the lid and shake vigorously for 3 seconds to mix the sample with the DNA preservative.

Note: The exact sample amount is not critical, as the technique is extremely sensitive. Collect as much of the sample as possible while ensuring the tube clicks closed.

Liquid Samples

1. Using a swab, smear the sample and place the swab back into the tube. The sample will naturally dry on the swab, preserving the DNA.
2. For dried samples, you may need to moisten the area by dipping a sterile swab into the preservative solution. Rub the sample area to soften it, then collect material onto the swab. Add more liquid to the target area as required.

Note: Do not place the swab onto any surface, even if it appears clean.

Hair Samples

Place the hair sample into a clear plastic bag and seal it.

Unknown Samples

Make a judgement based on the sample type: use a tube for solid material or a swab for liquid material. Where possible, refrigerate samples if they need to be stored for an extended period before transport to reduce the risk of DNA degradation.

Return

Ensure you have filled in the form and included a reserve sample where possible, and then insert the completed form and samples into a postal box, sealing it. Please ensure samples are returned to **SureScreen Scientifics, Morley Retreat, Church Lane, Morley, Derbyshire DE7 6DE**. Once received, we will email you to let you know we have them and will issue you your unique job folio number.

This form is also available to download and edit at: [SureScreenScientifics.com/documents/](https://www.surescreenscientifics.com/documents/)